

**WINCHESTER VOLUNTEER FIRE DEPARTMENT
PO BOX 20
WINCHESTER CENTER CT 06094-0020**

June 1, 2009

To: Residents of the Winchester Center Area and the Winsted Community

Subject: HOUSE NUMBER SIGNS

Local building codes and CT state law require that all homes be identified by an accurate, easily-read number. For obvious reasons, WVFD (your fire department) needs an accurate house identification to guarantee a prompt response to emergency problems. Easily visible numbers are also important to local and state police, ambulance services, UPS, other commercial delivery services and possibly by your mother in law.

WVFD is continuing a project which we hope will eventually provide uniform, visible numbers for all the dwellings in our community.

- The metal panel provided is blue, reflective, numbered on both sides and easily fastened to a metal post or to your mail or news paper box system if properly located.
- It **must** be placed on the same side of the traveled road as your driveway and located within four to six feet of that road and your driveway.
- It **must** be visible from both directions of road travel.
- It **must** be at least four feet above the ground in order to be visible over snow piles.
- If there is more than one house on your common driveway, order two numbers (one to be located at the road junction and one closer to your home).
- If there are new homes in your area, please let your neighbors know about our project.
- Please complete the following form and mail to WVFD. We will contact you by phone to arrange pick up, delivery or installation.

| | | | |
|---|---------------------|------------------------------------|--------|
| Your Name: _____ | | House Number desired: _____ | |
| Telephone Number: _____ | | | |
| Street Address: _____ | | PO Box: _____ | |
| Town: _____ | State: _____ | Zip Code: _____ | |
| - please circle numbers of your choices: | | | |
| 1. I would like to order one numbered panel. | | | ..\$20 |
| 2. I need a second panel for my driveway. | | Add | \$10 |
| 3. I need metal posts. | For each: | Add | \$5 |
| 4. I would like a WVFD member to install the post and sign. | | Add | \$10 |
| (Winchester Center area only) | | | |
| Please mail this order form to PO Box 20, Winchester Center CT 06094-0020 with your check payable to WVFD. | | | |
| Total order: \$ _____. | | Thank you. | |